

Information, minutes and agenda for EU-MATHS-IN Executive Board meetings

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General information

Connection information

Click on the link <https://meet.google.com/kmj-cxqe-met> from your web browser. Hint: use Google Chrome.

If you want to connect via phone, call +1 339-545-2823 and apply the PIN-code: 103 984 906#.

Recording the minutes

Open this minutes file during the meetings and add text continuously when appropriate. Secretary will save versions after the meeting and finalize after approval.

Board members and contacts

Name	Role	Email, gmail	Phone
Wil Schilders	president	w.h.a.schilders@tue.nl	+31651892525
Christophe Prud'homme	member	christophe.prudhomme@agence-maths-entreprises.fr	
Manuel Cruz	member	mbc@isep.ipp.pt	+351936254065
Peregrina Quintela	treasurer	peregrina.quintela@math-in.net	+34600942325
Peter Maass	member	pmaass@math.uni-bremen.de	
Zoltán Horváth	member	horvathz@math.sze.hu (this is a gmail address as well)	+36204469841
Nicola Fusco	EMS representative	nicola.fusco@fastwebnet.it	
Stephen O'Brien	ECMI representative	stephen.obrien@ul.ie	

Meeting of 29th January 2020, 17:00 CET

Agenda

1. Assignment of tasks/areas for each board member:
 - a. Communication/website:
 - b. Secretary:
 - c. Treasurer: Peregrina Quintela
 - d. Vice-president:
 - e. National networks: including MoU

2. 2020 events schedule:
 - a. [EUROMATH 2020](#)
 - i. **Deadline: 20Jan2020 | Accomplished.**
 - ii. **Event dates:** Thessaloniki (Greece), **11-15 Mar 2020**
 - iii. **Proposed EU-MATHS-IN intervention:** Interventions from AMIES and mat-in.
 - iv. **Coordinators:** Christophe Prud'homme (with Andrés Prieto)
 - v. **Further tasks** | responsables (deadlines):
 1. Ensure registration and all deadlines accomplished | (10 of February 2020)
 - vi. **Main Document** | 20 BRD 02 -> 20_BRD_02_workshop_euromath.docx

 - b. [INFRAIA-02-2020](#) | EU-MATHS-IN consortium submission.
 - i. **Deadline:** 17 March 2020 17:00:00 Brussels time
 - ii. **Event dates:** **17 March 2020 17:00:00 Brussels time**
 - iii. **Proposed EU-MATHS-IN intervention:** Project submission.
 - iv. **Coordinators:** tbd
 - v. **Further tasks** | responsables (deadlines):
 1. First call to NN | Maurizio Ceseri (13Jan2020) **Note:** original email: 24.12.2019
 2. Decide on possible Slovenia and Croatia participation | Board **(13Jan2020)**
 3. Ask for "Person in Charge" from each participating NN | Coordinators (...)
 4. (...)
 - vi. **Main document** | 20 BRD 03

- c. “Future and emerging mathematical technologies for innovations in industry and society” workshop |
- i. **Deadline:**
 - ii. **Event dates:** Sirius Mathematics Centre, Sochi, (Russia), **24-30 May 2020**
 - iii. **Proposed EU-MATHS-IN intervention:** **tbd.**
 - iv. **Coordinators:** **tbd**
 - v. **Further tasks** | responsables (deadlines):
 1. A complete final list of participants of the conference | tbd (15 Feb 2020). **Note:** *check the invitation letter at the bottom of the Wil’s original email, 31.12.2019*
 2. A schedule of the conference talks | tbd (05 May 2020)
 3. A short description/abstract of the conference | tbd
 4. A short report from the organisers | Organizers (22 Jun 2020)
 - vi. **Main document** | **20 BRD 04**
- d. [8EMC](#)
- i. **Deadline:** **15Jan2020 | Accomplished.**
 - ii. **Event dates:** Portorož (Slovenia), **5-11 Jul 2020**
 - iii. **Proposed EU-MATHS-IN intervention:** Mini-symposium
 - iv. **Coordinators:** Wil Schilders
 - v. **Further tasks** | responsables (deadlines):
 1. Replace the information from José Luis Santos ,highlighted in yellow at 20 BRD 01 Plan for MS at 8ECM_15Jan07_51.docx sent by MC on 15Jan2020 | **Wil Schilders**
 2. Ensure that, if approved, every participant submits their own contribution and pay the fee | **Wil Schilders (to be confirmed: 1stMay2020)**
 - vi. **Main Folder** | 20 BRD 01
- e. [ECMI2020](#)
- i. **Deadline:** 3Feb2020 (extended according with WS email) **FRIDAY 28th FEBRUARY, 2020**
 - ii. **Event dates:** Limerick (Ireland), **20-26 Jun 2020**
 - iii. **Proposed EU-MATHS-IN intervention:** Mini-Symposium.
 - iv. **Coordinators:** Peregrina Quintela
 - v. **Further tasks** | responsables (deadlines):
 1. Release email and call to every NN | MC (done)
 2. Ensure that, if approved, every participant submits their own contribution | **PQ, TC, MC (to be confirmed)**
 - vi. **Main document** | **20 BRD 05**

- f. EU-MATHS-IN council meeting
 - i. **Deadline:** tbd (by LOC)
 - ii. **Event dates:** Warsaw, 3-4-5 (?) **Dec 2020**
 - iii. **Proposed EU-MATHS-IN intervention:** Council meeting.
 - iv. **Coordinators:**
 - v. **Further tasks** | responsables (deadlines):
 - 1. Define final dates
 - 2. Announce it to Council members | **Secretary** (now, Sept 2020, Nov 2020)
 - 3. Define agenda |
 - 4. Define satellite event program | **LOC & Board** (Nov 2020)
 - 5. Website | **LOC** (Aug 2020)
 - vi. **Main document** | **20 BRD 06**
3. Other issues | **responsibles** (deadlines):
- a. Decide the platform to be used for document sharing | Numbering system convention: YY BRD XX
 - b. Solve the alias/forward addresses for board@eu-maths-in.eu and council@eu-maths-in.eu | **Wil**
 - c. Change the website board info | **webmaster**
 - d. Confirm the each National Representative and update it accordingly within the website | **Secretary and webmaster**
 - e. New NN's: approval and signing of MoU; situation of UK network
 - f. European proposals: status and new initiatives
 - g. Strategic research agenda and Sochi workshop (2.c)
 - h. Take-over of secretarial duties; email of Antonino 31/12
 - i.

"Dear EU-MATHS-IN Board members,

I hope this message finds you all well, and hopefully ready for some well deserved holidays.

First of all I wish to express my heartfelt congratulations and sincere best wishes to the members of the new Executive Board, those who have been reappointed, and those who are newly elected.

Working as a for EU MATHS IN requires a great effort, and a substantial part of your time, but is also a privilege and a highly rewarding professional experience. This is the lesson I learned in the last 4 years while serving as a board member and a secretary.

During these past few weeks I have been doing my homework to secure a timely handover for the work of the New Board, as follows:

ALIAS/LISTS

As you can see this email message is directed to the address: board@eu-maths-in.eu, which is the alias that now allows you to reach all of the members of the new board with just one message. I have taken care of updating this with all of your addresses.

Similarly, it is possible to reach all the council members by sending a message to: council@eu-maths-in.eu

These lists can be managed by the new Board from the EU-MATHS-IN domain, which is hosted within Wil's web domain provider at <https://mijnaccount.mijndomein.nl/>, and Wil holds the credentials to change/updates/include any new email addresses.

WEBSITE

Over the past few weeks before the council meeting in prague (as Veronique and Wil already know) I had also migrated the EU-MATHS-IN website back to the dutch [Minjdomein.nl](https://mijndomein.nl/), after it had been hosted for a few years on a server of the National Research Council of Italy. The transfer has been entirely transparent for the users, and everything does and will work as usual, except for the Italian CNR meeting platform, which is no more available on this new server. This migration needed to be done in order to allow the new Board to manage the website autonomously, and I am confident some new meeting tools will be quickly identified for the meetings of the new board.

I will be happy to liaise with the new secretary and/or webmaster, once elected, to provide the credential to manage the EU-MATHS-IN wordpress website in the role of administrator.

As far as I am concerned, I will be on vacation in the next weeks, with limited access to internet connection, therefore I am afraid I won't be able to attend the new board meeting, and I suggest someone else takes the role of arranging the board meeting with a doodle to fix the date.

From an organisational standpoint, I strongly believe in the fundamental role of Team Building. It guarantees the chance of the new working group, once elected, to align goals, to build effective working relationships, to identify the best distribution of roles within the group itself (and this is formally required by our Statutes), to self organise the work as a board, to create conditions for a seamless and productive pathway for the whole period the board will be in charge as a group. I think all these things will work better if the new board is allowed to work autonomously right from the start.

Needless to say, I will be always available to support the work of the new EBMs in the most productive way, working together with the Italian network to realise all of our useful initiatives, as per our shared objectives.

I wish all of you a happy Festive Season,
together with all of your beloved ones.

Best wishes,
Antonino"

Participants

Wil Schilders, Christophe Prud'homme, Manuel Cruz, Peregrina Quintela, Peter Maass,
Zoltán Horváth, Stephen O'Brien

Absent (with notification): Nicola Fusco

Minutes (Starting time: 17.00 | Closing time: 18.02)

1. Welcome by Wil Schilders.
2. Google Meet platform will be the selected platform for board meetings for the next sessions, in test mode for the moment. The global opinion about it is good.
3. **Point 1. of the agenda: Assignment of tasks/areas for each board member:**
 - a. We discussed the assignment of tasks/areas for board members:
 - i. Communication/website: Christophe Prud'Homme | Accepted.
 - ii. Secretary: Manuel Cruz | Accepted.

- iii. Treasurer: Peregrina Quintela | Accepted. Wil will call the bank in the next few days, as we did not hear any news about the bank account.
- iv. Vice-president: Zoltan Horvat | Accepted (*Wil proposed to have a vice president on the board, as the board can decide which are the tasks/roles. Zoltan was appointed and accepted the role.*)
- v. EU-MATHS-IN point of contact with NN: Wil Schilders | Accepted (*Wil proposed to have somebody looking after the NN, contact them, or even visit them. Peter Maass will assist him, and gradually take over.*).
- vi. EU-MATHS-IN point of contact with Industry: Peter Maass | Accepted (*Peter Maass would like to contact and attract the industry to EU-MATHS-IN.*)
- vii. Success Stories manager: Peregrina Quintela | Accepted (*Peregrina also pointed out the Success Stories as an important point. CP asked what the reasons are for the low number of submitted success stories. One reason may be the MOU with the company, others may be the time between the research and the writing of SS. It was suggested the researchers to write the SS as soon as possible. WS also mentioned that we need a driving force in each country, so this is an aspect that will be taken into account when talking to the NNs.*)
- viii. Responsible for centralizing and spread Working Programmes and funding opportunities suitable for EU-MATHS-IN and National Networks Infrastructure: Manuel Cruz | Accepted.
- ix. **Task to all executive board members:** Each board member will have to make a brief description of each task assigned to her/him, in order to define clearly which are the goals/tasks for each of the "working packages". | **Deadline:** Before next meeting, please send to secretary.

4. Point 2. of the agenda: 2020 events schedule

- a. ECMI2020: (Peregrina and Manuel report)
 - i. Only 7 contributions till now.
 - ii. Deadline will be extended, given that the ECMI2020 deadline to submit MS was extended till 27th February.
 - iii. **Task 1:** To extend the deadline to 21st February.
 - iv. **Task 2:** For Peregrina to contact personally some NN representative (*Wil's suggestion*)
- b. EUROMATH (Christophe report)
 - i. No news about the acceptance till now.
 - ii. If approved, EU-MATHS-IN intervention will happen in two stages: one for Industrial Mathematics performed by French NN (30/40 minutes), other for Industrial projects proposed to school kids in Spain (30/40 minutes).
 - iii. **Task:** Wil will provide some more direct email contact in order to be possible to check the acceptance/refusal status for the proposal is.
- c. 8ECM: (Wil report)
 - i. 10 talks per MS. We have been able to arrange 10 speakers.
 - ii. We will be informed in the next days about the acceptance.
 - iii. The period for the early bid fee was extended, so we are more relaxed about knowing the acceptance/refusal status for the proposal.

- iv. **Task:** Wil will inform the speakers as soon as he knows the result.
 - d. INFRAIA call:
 - i. Is very urgent to decide who should manage the project.
 - ii. Peregrina suggests to ask Sportello to lead this. (**Task:** Wil will speak with them).
 - iii. The decision Slovenia, Croatia and/or Greece participation must be decided on grounds of each NN role in each WP. For this call, there is also possibility that a country that is not a partner can use some services of the project.
 - e. “MSODE Summit” (Zoltan report)
 - i. Proposed date: 30 March - 1 April 2020
 - ii. Proposed venue: Győr, Hungary (1 hour shuttle from Vienna airport)
 - iii. Tasks:
 - 1. invite people from ETP4HPC, EuroHPC, BDVA, ... to explain their SRA and how we can collaborate to those,
 - 2. invite EU-MATHS-IN researchers to WGs to contribute,
 - 3. invite EC people to learn our SRA.
 - iv. Costs: no registration fee, all costs of all invited people will be paid by the organizers (end of March)
 - v. Wil suggestion to Zoltan: Come up with the date and present the MSODE Summit, and check who is willing/can go.
 - f. “Future and emerging mathematical technologies for innovations in industry and society” workshop (Wil report)
 - i. Some presences confirmed: Volker Mehrman, Dirk Hartmann,...
 - ii. **Task:** Wil will send the list to add some names.
 - iii. **Task:** Board members who are thinking in being present must send an email to Wil asap.
 - g. EU-MATHS-IN council meeting
 - i. Dates closed: **3-4 Dec 2020**; secretary to inform the NNs with a “Save the date” e-mail, asking them to put the dates in their agenda, and make sure someone representing the network will come to Warsaw
 - ii. Further discussion postponed to forthcoming board meetings.
5. **Point 3 of the Agenda: Other issues ENTIRE AGENDA ITEM POSTPONED TO NEXT MEETING**
- a. *Decide the platform to be used for document sharing | Numbering system convention: YY BRD XX | Postponed to forthcoming board meetings*
 - b. *Solve the alias/forward addresses for board@eu-maths-in.eu and council@eu-maths-in.eu | Postponed to forthcoming board meetings*
 - c. *Change the website board info | Postponed to forthcoming board meetings*
 - d. *Confirm each National Representative and update it accordingly within the website | Postponed to forthcoming board meetings*
 - e. *New NN’s: approval and signing of MoU; situation of UK network | Postponed to forthcoming board meetings*
 - f. *European proposals: status and new initiatives | Postponed to forthcoming board meetings*
 - g. *Take-over of secretarial duties; email of Antonino 31/12 | Task: **To be arranged between Manel and Antonino.***
 - h. *More activity needed from NN in the Job Portal: To be discussed with the NN.*

- i. *Proposal: To have 3 positions in each NN:*
 - i. *A NN responsible for Success Stories;*
 - ii. *A NN responsible for providing news from each country to feed LinkedIn and Tweeter;*
 - iii. *A NN responsible for feed the EU-MATHS-IN Job Portal.*
- j. **Task (Manel):** Fix the next Board meeting.

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Action Points

Number	Action	Responsible	Deadline	Status	Link to the deliverable
2020.01.01	Communication/w ebsite management tasks overview	Christophe Prud'Homme	Next Board meeting	done	here
2020.01.02	Secretary; Working Programmes and funding opportunities tasks overview	Manuel Cruz	Next Board meeting	done	here
2020.01.03	Treasurer; Success Stories management tasks overview	Peregrina Quintela	Next Board meeting	postponed for next BM	here
2020.01.04	Vice-presidency tasks overview	Zoltán Horváth	Next Board meeting	postponed for next BM	here
2020.01.05	EU-MATHS-IN point of contact with NN tasks overview	Wil Schilders	Next Board meeting	postponed for next BM	here
2020.01.06	EU-MATHS-IN point of contact with Industry tasks overview	Peter Maass	Next Board meeting	done	here
2020.01.07	ECMI2020 MiniSymposium: Extend the deadline and contact NN	PQ and MC	ASAP	done (30/01)	
2020.01.08	8ECM	WS	ASAP	done	

	Inform speakers about MS approval status			(04/02)	
2020.01.09	INFRAIA call Talk with Sportello to manage the proposal,	WS	ASAP	done (03/02)	
2020.01.10	MSODE Summit: 1) invite people from Associations, EU-MATHS-IN Researchers, EC people 2) Define final date	ZH			
2020.01.11	Sochi Event: a) Define the list of initial participants	WS			
2020.01.12	Inform NN about 2020 EU-MATHS-IN Council dates	MC		done (7/02)	
2020.01.13	Take-over of secretarial duties	MC	ASAP	started	
2020.01.14	Fix the next Board Meeting	MC	ASAP	done (05/02)	

