

Meeting of 27th February 2020

Agenda

1. Discussion of the minute regarding 29th January Board Meeting.
2. Quick update on the EU-MATHS-IN proposed activities:
 - a. 20 BRD 01 - [8EMC](#)
 - i. **Main Folder** | 20 BRD 01
 - b. 20 BRD 02 - [EUROMATH 2020](#)
 - i. **Main document** | 20BRD02 main.docx
 - c. 20 BRD 03 - [INFRAIA-02-2020](#) | EU-MATHS-IN consortium submission.
 - i. **Main document** | 20BRD03 main.docx
 - d. 20 BRD 04 - Sochi Workshop “Future and emerging mathematical technologies for innovations in industry and society”
 - i. **Main document** | 20BRD04 main.docx
 - e. 20 BRD 05 - [ECMI2020](#)
 - i. **Main document** | 20BRD05 main.docx
 - f. 20 BRD 06 - 2020 Council Meeting
 - i. **Main document** | 20BRD06 main.docx
 - g. 20 BRD 07 - MSODE Summit
 - i. **Main document** | 20BRD07 main.docx
3. Quick update on already assigned tasks:
 - a. Take-over of secretarial duties;
 - b. More activity needed from NN in the Job Portal;
 - c. Proposal: To have 3 positions in each NN:
 - i. A NN responsible for Success Stories;
 - ii. A NN responsible for providing news from each country to feed LinkedIn and Twitter;
 - iii. A NN responsible for feed the EU-MATHS-IN Job Portal.
4. Points from the previous meeting
 - a. Decide the platform to be used for document sharing | Numbering system convention: YY BRD XX
 - b. Solve the alias/forward addresses for board@eu-maths-in.eu and council@eu-maths-in.eu
 - c. Change the website board info

- d. *Confirm each National Representative info and update it accordingly within the website*
- e. *New NN's: approval and signing of MoU; situation of UK network | on hold. Contact the NN*
- f. *European proposals: status and new initiatives*
- 5. *Comments on the SmartPool Europe proposal (Folder 20 BRD temp)*
- 6. *Settle the next board meeting.*
- 7. *Other points:*
 - a. *Any news about the bank documents.*
 - b. *Infraia - Impact study.*

===== **Minutes** =====

Participants

Wil Schilders (WS), Christophe Prud'homme (CP), Manuel Cruz (MC), Nicola Fusco (NF), Peregrina Quintela (PQ), Peter Maass (PM), Stephen O'Brien (SO) and Zoltán Horváth (ZH).

Minutes (Starting time: 17.05 | Closing time: 18.15)

- 1. Welcome by WS.
- 2. *Discussion of the minute regarding 29th January Board Meeting.*
 - a. General discussion about the meeting 01-2020 Minutes action points:

<i>Number</i>	<i>Action</i>	<i>Responsible</i>	<i>Deadline</i>	<i>Status</i>	<i>Link to the deliverable</i>
2020.01.01	<i>Communication/web site management tasks overview</i>	<i>Christophe Prud'Homme</i>	<i>Next Board meeting</i>	<i>done</i>	<i>here</i>
2020.01.02	<i>Secretary; Working Programmes and funding opportunities tasks overview</i>	<i>Manuel Cruz</i>	<i>Next Board meeting</i>	<i>done</i>	<i>here</i>

2020.01.03	Treasurer; Success Stories management tasks overview	Peregrina Quintela	Next Board meeting	postponed for next BM	here
2020.01.04	Vice-presidency tasks overview	Zoltán Horváth	Next Board meeting	postponed for next BM	here
2020.01.05	EU-MATHS-IN point of contact with NN tasks overview	Wil Schilders	Next Board meeting	postponed for next BM	here
2020.01.06	EU-MATHS-IN point of contact with Industry tasks overview	Peter Maass	Next Board meeting	done	here
2020.01.07	ECMI2020 MiniSymposium: Extend the deadline and contact NN	PQ and MC	ASAP	done (30/01)	
2020.01.08	8ECM Inform speakers about MS approval status	WS	ASAP	done (04/02)	
2020.01.09	INFRAIA call Talk with Sporttello to manage the proposal,	WS	ASAP	done (03/02)	
2020.01.10	MSODE Summit: 1) invite people from Associations, EU-MATHS-IN Researchers, EC people 2) Define final date	ZH			
2020.01.11	Sochi Event: a) Define the list of initial participants	WS			
2020.01.12	Inform NN about	MC		done	

	<i>2020 EU-MATHS-IN Council dates</i>			<i>(7/02)</i>	
<i>2020.01.13</i>	<i>Take-over of secretarial duties</i>	<i>MC</i>	<i>ASAP</i>	<i>started</i>	
<i>2020.01.14</i>	<i>Fix the next Board Meeting</i>	<i>MC</i>	<i>ASAP</i>	<i>done (05/02)</i>	

- i. AP2020.01.01: It was made a general presentation of the Communications tasks by CP, and due to the amount of work already produced and corresponding points to be decided, further conversations about this topic will be addressed in a separate meeting.
- ii. AP2020.01.02: It was asked by MC for the board members to use the Executive Board dropbox folders and to update the documentation. WS pointed out some problems in visualizing the documents that will be treated afterwards with MC. MC and CP should talk about the proper platform to storage the board documentation and related information. **(AP2020.02.01)**
- iii. AP2020.01.03-05: Points 3,4,5 were postponed to the next meeting.
- iv. AP2020.01.06: Point 6 was already communicated by Peter Mass in his email 6/02/2020 @7.19 am.
- v. AP2020.01.07: Regarding point 7, there are about 8 contributions. The deadline closes tomorrow. PQ will address an email to some of the NN that haven't contributed yet, in order to encourage them to do so. **(AP2020.02.02)**
- vi. AP2020.01.08: Regarding point 8, WS informed that everything is OK. The participants were already informed about the approval. There will be only one speaker replacement, that was already scheduled.
- vii. AP2020.01.09: Regarding point 9, the proposal is ongoing, as in 25th Feb was settled a meeting with all the participating NN.
- viii. AP2020.01.10: Regarding point 10, Zoltan presented an overview on the schedule, asked for some support to advertise it on EU-MATHS-IN website, and questioned all the board members if they were available to be there. PM, PQ and SO

aren't available at those dates. MC, NF and WS are willing to participate.

- ix. AP2020.01.11: The invitees list is growing and being prepared by WS.
- x. AP2020.01.12: MC is entitled to start some talks with PL-MATHS-IN in order to prepare the 2020 Council Meeting.

(AP2020.02.03)

- xi. AP2020.01.13: MC sent an email to Antonino Sgalambro and the main info was already sent in Antonino's email of 24th Dec. Moreover, the minutes from past Board Meetings are also in the possession of WS. As so, MC will check with WS if there is anything else needed, and afterwards, if necessary will come back to Antonino. **(AP2020.02.04)**

3. *Quick update on the EU-MATHS-IN proposed activities:*

- a. *20 BRD 01 - 8EMC*
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These points were addressed during the discussion of the last minutes Action Points

4. *Quick update on already assigned tasks:*

- a. *Take-over of secretarial duties;*

This point was addressed during the discussion of the last minutes Action Points

- b. *More activity needed from NN in the Job Portal;*

WS and MC will set up an email for the NN **(AP2020.02.05)**

- c. *Proposal: To have 3 positions in each NN:*
 - i. *A NN responsible for Success Stories;*
 - ii. *A NN responsible for providing news from each country to feed LinkedIn and Twitter;*
 - iii. *A NN responsible for feed the EU-MATHS-IN Job Portal.*

WS and MC will set up an email for the NN **(AP2020.02.05)**

5. *Points from the previous meeting*

- a. *Decide the platform to be used for document sharing | Numbering system convention: YY BRD XX*

MC and CP will discuss this subject. **(AP2020.02.01)**

- b. *Solve the alias/forward addresses for board@eu-maths-in.eu and council@eu-maths-in.eu*

WS will try to tackle this challenge **(AP2020.02.06)**

- c. *Change the website board info*

Already accomplished by CP

- d. *Confirm each National Representative info and update it accordingly within the website*

WS and MC will take care of this subject **(AP2020.02.05)**

- e. *New NN's: approval and signing of MoU; situation of UK network*

WS will take care and keep the board updated **(AP2020.02.07)**

- f. *European proposals: status and new initiatives |*

Not any news within this period.

6. *Comments on the SmartPool Europe proposal (Folder 20 BRD temp)*

WS and MC will talk about this and keep the board updated.

7. *Settle the next board meeting.*

25Mar2020 @5pm (Berlin time). Google met code will be sent by ZH.

8. *Other points.*

PQ remembered that is needed to talk with the bank in order to ask for previous documentation.

===== BM 02-2020 Action Points=====

Action Points

Number	Action	Responsible	Deadline	Status	Link to the deliverable
2020.01.03	Treasurer; Success Stories management tasks overview	PQ	Next Board meeting	postponed for BM 03	here
2020.01.04	Vice-presidency tasks overview	ZH	Next Board meeting	postponed for BM 03	here
2020.01.05	EU-MATHS-IN point of contact with NN tasks overview	WS	Next Board meeting	postponed for BM 03	here
2020.02.01	Discussion about the proper platform to storage the board documentation and related information	MC and CP			
2020.02.02	ECMI2020 MiniSymposium: Contact absent NN	PQ			
2020.02.03	Talk with PL-MATHS-IN in order to prepare the EU-MATHS-IN 2020 Council Meeting	MC			
2020.02.04	Gather all previous board meeting docs and store them in proper place.	MC and WS			
2020.02.05	Set an email regarding the communication between NN and EU-MATHS-IN	WS and MC			
2020.02.06	Forward addresses w.r.t. council@eu-maths-in.eu	WS			
2020.02.07	New NN's: approval and signing of MoU; situation of UK network	WS			
2020.02.08	SmartPool Europe decision on EU-MATHS-IN contribution.	WS			
2020.02.09	Send Google met code for the BM 03-2020 25Mar2020 @5pm (Berlin time)	ZH	24Mar2020		